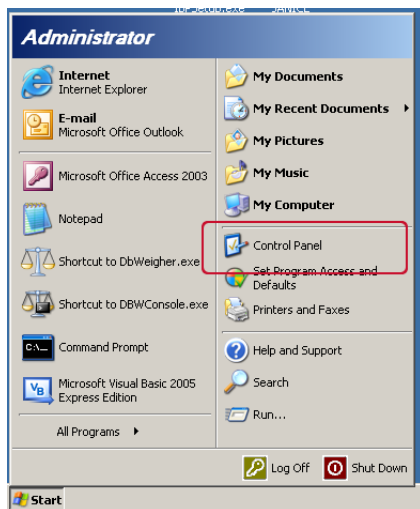



Removing IRIS Payroll Basics from your PC

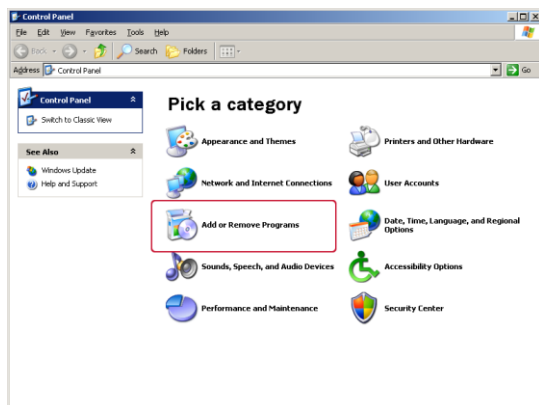
In order to remove IRIS Payroll Basics from your computer you will need to “un-install” the software from Windows control panel.

1. From the “**Start**” button, click on “**Control Panel**”



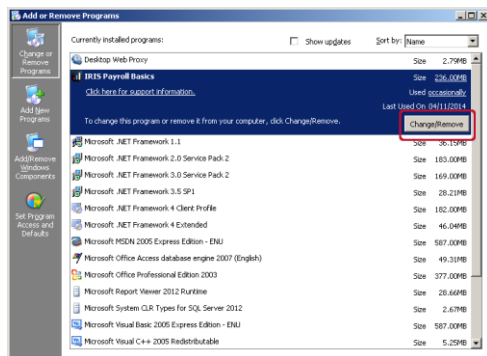
Please Note: To access the control panel in Windows 8 or 8.1, while in desktop view, press the Windows Key () + X on your keyboard and then select control panel.

2. In “**Control Panel**” click “**Add or Remove Programs**”

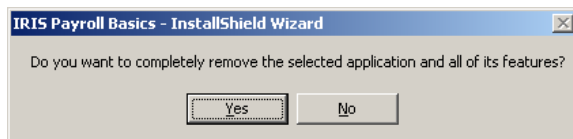


Please Note: If you are using **Windows 7, 8 or 8.1** this will be labelled as “**Programs and Features**” or “**Uninstall a program**”

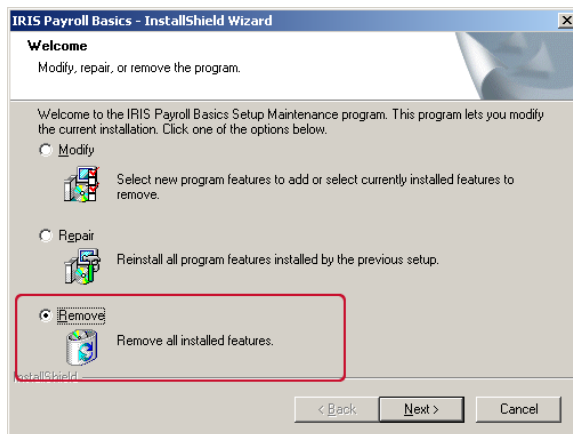
3. Click on IRIS Payroll Basics in the list of programs. Then click on “**Change/Remove**”



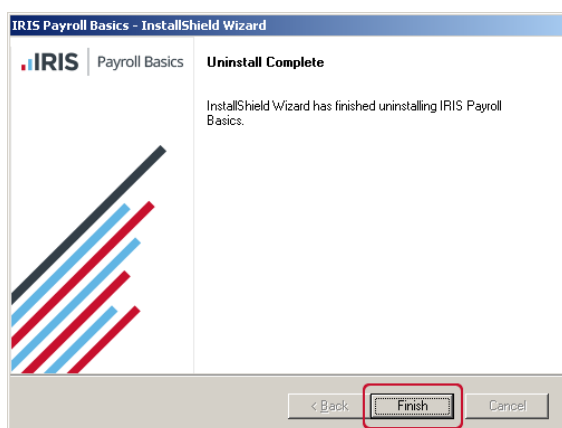
4. Click **“Yes”** to confirm you wish to remove the software.



5. InstallShield wizard will start preparing to remove the program, when you see the options click on **“Remove”** and then **“Next”**.



6. At the end of the process click **“Finish”**



7. IRIS Payroll Basics has now been removed from your computer.