New: Optimising IRIS HR

IRIS Training

Overview

This two-hour course is designed for those wishing to develop their skills within IRIS HR. The course will cover how IRIS HR can assist with HR best practice and HR procedures. The trainer will take you through a step-by-step demonstration of how to use IRIS HR to complete key HR activities in your software.

Who Should Attend?

This course is essential for anyone using IRIS HR or planning to start using IRIS HR. It will ensure you know how to get the best out of IRIS HR, including how to set up and run your HR practices and procedures in the best way.

Learning Outcomes?

The course will cover how IRIS HR helps with the following HR responsibilities and procedures:

- HR Documents
- Company Handbook
- Employee Event Calendar
- Sickness & Absence
- Holiday Hours
- Holiday Rules
- Bank Holidays
- Absence Reasons
- Auto Event Notifications

The Course Format

The course will take place as a group webinar and will last for two hours. All course notes will be provided.

Cost: £199 + VAT per person

Give us a call on **0344 815 5656** or email sales@iris.co.uk to find out more details including course dates and availability.