

## IRIS | OpenSpace

### IRIS OPENSOURCE PUTS YOUR SECURITY AT THE FOREFRONT

- ▶ IRIS OpenSpace is compliant with the current UK Data Protection Regulations and the forthcoming GDPR
- ▶ Only you and your accountant can access your documents
- ▶ Documents are encrypted and stored on servers based in the EU
- ▶ The system maintains a log of secure and tamper-proof approved PDFs



*Exchange confidential documents quickly and securely with your accountant.*

# IRIS OpenSpace

*Exchange documents securely with your accountant at the touch of a button*

## Overview

IRIS OpenSpace creates a safe environment in which you can exchange documents electronically with your accountant. Quick and simple to use, it cuts out the time and costs involved in posting documents and eliminates the risks involved in sending confidential information by email.

## The challenge

When your accountant prepares your tax return and/or accounts, there is always a need to exchange documents. You will need to review items along the way and approve the final versions.

The costs involved in printing off and posting are constantly rising. Posting hard copies of documents also introduces delays and has an impact on the environment. Using email is certainly faster but creates security issues, especially when sending confidential information.

You may also be concerned about parting with the originals of important personal documents, should your accountant need to verify your identity for anti-money laundering purposes.

## The solution

IRIS OpenSpace accelerates the speed of interaction with your accountant, helping to keep the momentum going - especially when an HMRC deadline is approaching. Whereas in the past it could take days, even weeks, before all the issues were resolved, today you can have instant access to your documents and approve them electronically within minutes.

IRIS OpenSpace is a cloud-based solution, meaning there is no software for you to install, run or maintain. You simply access your documents from any location using any browser and approve them at the touch of a button from your smartphone or laptop. This makes it much easier to fit your 'paperwork' into a spare moment when you're on the move.

Unlike cloud-based consumer tools, such as Google Drive, Dropbox and Onedrive, IRIS OpenSpace is specially designed for UK accountants and their clients and complies fully with the rules on data protection. You have the peace of mind of knowing that all communications between you and your accountant are secure.

## IRIS OpenSpace creates a two-way channel

- ▶ Your accountant can send you draft accounts, tax returns or financial statements
- ▶ You can send documents and files such as bank statements, payroll slips and proof of identity or even backups from your bookkeeping software
- ▶ You are automatically notified if there is a document awaiting your review and approval
- ▶ Log in with your unique username and password to download and review the items - simply click to approve
- ▶ Your accountant is notified once you have approved the document