

IRIS Payroll Year End and HR Pack

Online tutorial on payroll year end processes & HR legislation

This pack has been designed to help ensure you have a smooth year end and are able to comply with the latest payroll and HR legislation. The on-demand training video will show you how to complete the year end process in your IRIS payroll software and avoid potential HMRC fines. It also covers new 2017/2018

legislation changes, including the new Apprenticeship Levy, Payrolling Benefits-in-Kind and the end of the Transitional Period. The pack also includes tips from our HR legislation expert, Marie Walsh, IRIS discount vouchers and access to free on-demand training webinars.

What will you learn

- ✓ How to download and install your IRIS payroll software using the Auto Update feature
- ✓ How to utilise the IRIS website, IRIS KnowledgeBase and Online Document Library
- ✓ Year-end processes under RTI:
 - What tasks I need to complete
 - Performing a year-to-date reconciliation check
 - Important deadline dates
- ✓ HMRC downtime and related submission issues
- ✓ A live step-by-step demo of filing your RTI year-end return
- ✓ Publishing or printing your employees P60s
- ✓ Starting the 2017/18 tax year

What changes will affect me in the 2017/18 tax year?

- Rates for 2017/18
- Apprenticeship Levy
- Payrolling Benefits-in-Kind
- Transitional Period

- ✓ Top HR and employment law tips for employers by Marie Walsh, Employment Lawyer

Video Delivery:

This on-demand training video is available for you to watch online, giving you the flexibility to learn whenever and wherever you like. If you prefer tailored on-site or online training simply contact the team to book time with an expert consultant.

Pack Includes:

- ✓ Online video covering payroll year-end, payroll and HR legislation
- ✓ Optional payslip or P60 forms
- ✓ 20% off voucher on selected IRIS stationery, training and software
- ✓ Access to over 10 on-demand webinars covering product training, auto enrolment & HR
- ✓ Free trial of KashFlow Bookkeeping & IRIS HR
- ✓ Plus much more



Order your IRIS Payroll Year End & HR pack today and get your submissions right first time, every time.
Call: 0843 357 1836 or Email: sales@iris.co.uk