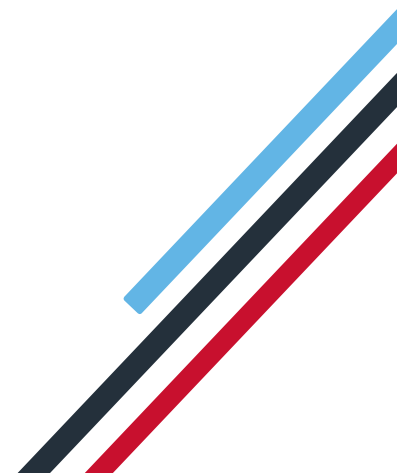




Release Notes

IRIS Payroll Basics

April 2019



Contents

IRIS Payroll Basics April 2019 Release – Version 1.32.43	3
PAYE Legislation Changes.....	3
Welsh Tax Codes	3
Postgraduate Loans.....	3
Employee	4
Messages from HMRC	4
Reports.....	4
RTI	4
Earlier Year Update and Full Payment Submissions.....	4
Year to Date Figures in FPS Summary/Details	6
FPS Confirmation	6
FPS Print Summary.....	6
FPS Print Details.....	7
New Starter Details	7
Starter Details.....	7
Log & Log report	7
New Starter Checklist Reports	7
EYU - Changes for 2018/2019.....	7
FPS - Changes for 2019/2020	7
EPS - Changes for 2019/2020	7
Pensions	8
AE Configuration Tool.....	8
Standard Life.....	8
Reports	8
Other Improvements.....	8
Bank Holidays	8

IRIS Payroll Basics April 2019 Release – Version 1.32.43

Release Notes

Welcome to your software update for April 2019. This update of the software includes some new features and enhancements, together with any necessary legislative changes. These notes provide information on all the improvements to the software. For detailed information on legislative changes, click [here](#). If you encounter any difficulties, please visit: www.iris.co.uk/contactus

PAYE Legislation Changes

- The rates and bands in the software for tax, National Insurance, Statutory Payments, Student Loans, Minimum Wage etc., have been updated for 2019/2020
- During the **Year-end Restart**, the software will uplift tax codes as follows:

Prefix	Uplift
L	65
M	71
N	59

- P60 forms have been updated to report for year end 2018/2019
- New bands for Earnings Arrestment Scotland have been added

Welsh Tax Codes

From April 2019, the Welsh Government will be able to vary the rates of income tax payable by Welsh taxpayers. Responsibility for many aspects of income tax will remain with the UK, and HMRC will continue to collect the tax. A Welsh taxpayer will have a 'C' prefix to their tax code e.g. 1250L will be C1250L.

For further information on Welsh Tax Codes, click [here](#).

Postgraduate Loans

From April 2019, Postgraduate Loans (PGL) are due for repayment via PAYE. The repayment threshold is set at £21,000 with repayments at a rate of 6%. Similar to the current Student Loan start (SL1) and stop (SL2) notices, Postgraduate Loan start (PGL1) and stop (PGL2) notices will be downloaded with other HMRC Messages. A borrower could be liable to repay a Student Loan and

Postgraduate Loan concurrently, as they are separate loan products. This means that, where applicable, employers must deduct both.

Employee Details

To-Date Tab

We have added new **Student**, **Postgraduate**, and **Total Student Loans** fields to **Employee details | To-Date**.

Student Loan Screen

We have added the following new fields to a new **Postgraduate Student Loan** frame on **Employee details | Tax/NI | Student Loan**:

- **Start Date**
- **End Date**
- **Continue Postgraduate Student Loan**

Starter Details

We have added the new tick box **Postgraduate Loan** to **Employee details | Tax/NI | Starter Details**.

Messages from HMRC

The payroll software will be able to download the new Postgraduate Loan forms:

- **PGL1 – Postgraduate Student Loan Start Notice**
- **PGL2 – Postgraduate Student Loan Stop Notice**

Reports

Postgraduate Loans and Student Loans display separately on payslips.

RTI

Earlier Year Update and Full Payment Submissions

- For amendments to data for the 2018/2019 tax year onwards, HMRC have removed the restriction of the 19th April, allowing you to submit an FPS to update their records
- For the tax year 2018/2019 you can submit either an EYU or an FPS to report amended data, however, you must choose only one method for reporting amendments for the whole of the tax year

- An EYU will still be required if you are amending data for any tax year prior to 2018/2019

Tax Year	Send EYU	Send FPS
2017/2018	Yes	No
2018/2019	Yes	Yes
2019/2020 onwards	No	Yes

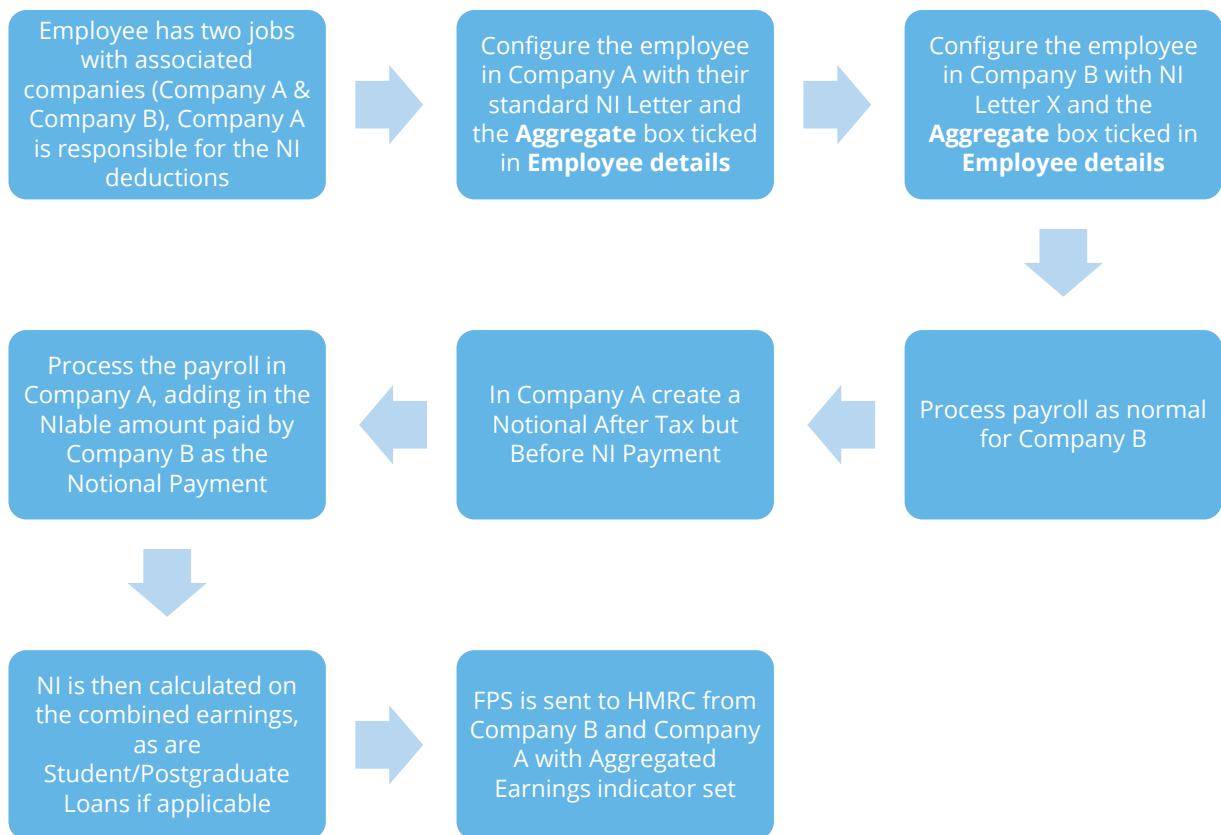
Please Note: starting with tax year 2019/2020, you will no longer be able to use Earlier Year Update (EYU) to amend data. All changes will be via FPS.

Aggregated Earnings indicator for FPS

If an employee has more than one job with you - or with another employer that you 'carry out business in association' with, you may have to calculate National Insurance based on the earnings of both of their jobs. (For more information about what this means, click [here](#) to view HMRC advice.)

To cater for this, on the **Employee details | Period** tab there is now an **Aggregate** tick box. When you run payroll with this box ticked, the pay period is logged as having aggregate earnings and this will be reported via the FPS.

How the **Aggregate** tick box works:



Year to Date Figures in FPS Summary/Details

Any employees that are included in the FPS, but not paid in the period, are now included in the YTD values on:

- FPS Confirmation Screen
- FPS Print Summary
- FPS Print Details

FPS Confirmation

Employees that are included in the FPS, but not paid in the period, are also included in the **Totals** at the bottom of the **FPS Confirmation** screen.

FPS Print Summary

Employees that are included in the FPS, but not paid in the period, are also included in the **Totals** in the **Year To Dates Totals** frame on the **FPS Print Summary** report.

FPS Print Details

Employees included in the FPS, but not paid in the period, are also included in all **YTD** values in the **FPS Print Details** report.

New Starter Details

We have removed references to P46 from the software.

Starter Details

On the **Employee | Select Employee | Tax/NI | Starter Details** screen, we have renamed **P46 Not Complete** to **Employee Statement not completed**.

Log & Log report

We have renamed the following Data Items on the Log/Report:

- **P45 or P46** to **P45 or Employee Statement**
- **P46 Statement A-C** to **Employee Statement A-C**

New Starter Checklist Reports

To the **Reports | Library Selection | Miscellaneous Reports** section, we have added

- **Starter Checklist**
- **Starter Checklist Expat**
- **Starter Checklist (Blank)**
- **Starter Checklist Expat (Blank)**

EYU - Changes for 2018/2019

The EYU schema has been updated for tax year 2018/2019

FPS - Changes for 2019/2020

The FPS schema has been updated for tax year 2019/2020

EPS - Changes for 2019/2020

The EPS schema has been updated for tax year 2019/2020

Pensions

- AE Thresholds have been updated for 2019/2020
- Schema for NEST integration has been updated

AE Configuration Tool

We have updated the hyperlink for Friends Life on Step 5 of the AE Configuration tool to the following:-

- <https://www.avivamicrosite.co.uk/ae/index.jsp>

Standard Life

Headers in the Standard Life WPH Joiners file have been updated.

Reports

IRIS OpenPayslips

Print option added to IRIS OpenPayslips Audit screen

We have added a **Print** button to the **Company | OpenPayslips Audit** screen.

To print the **OpenPayslips Audit** Summary:

1. Go to **Company | OpenPayslips Audit**
2. Click **Print** and the **Print Summary** window displays. You can Print or Preview etc. as normal
3. The report is generated for the Period(s) selected on the **OpenPayslips Audit** screen

Other Improvements

Bank Holidays

We have added bank holidays for England/Wales, Scotland and Northern Ireland for 2020 onwards to the software.

Additional Software and Services Available

IRIS AE Suite™

The IRIS AE Suite™ works seamlessly with all IRIS payrolls to easily manage auto enrolment. It will assess employees as part of your payroll run, deduct the necessary contributions, produce files in the right format for your pension provider* and generate the necessary employee communications.

IRIS OpenPayslips

Instantly publish electronic payslips to a secure portal which employees can access from their mobile phone, tablet or PC. IRIS OpenPayslips cuts payslip distribution time to zero and is included as standard with the IRIS AE Suite™.

IRIS Auto Enrolment Training Seminars

Choose from a range of IRIS training seminars to ensure you understand both auto enrolment legislation and how to implement it within your IRIS software.

Useful numbers

HMRC online service helpdesk	HMRC employer helpline
Tel: 0300 200 3600	Tel: 0300 200 3200
Fax: 0844 366 7828	Tel: 0300 200 3211 (new business)
Email: helpdesk@ir-efile.gov.uk	

Contact Sales (including stationery sales)

For IRIS Payrolls	For Earnie Payrolls
Tel: 0344 815 5700	Tel: 0344 815 5677
Email: sales@iris.co.uk	Email: earniesales@iris.co.uk

Contact support

Your Product	Phone	E-mail
IRIS PAYE-Master	0344 815 5661	payroll@iris.co.uk
IRIS Payroll Business	0344 815 5661	ipsupport@iris.co.uk
IRIS Bureau Payroll	0344 815 5661	ipsupport@iris.co.uk
IRIS Payroll Professional	0344 815 5671	payrollpro@iris.co.uk
IRIS GP Payroll	0344 815 5681	gpsupport@iris.co.uk
IRIS GP Accounts	0344 815 5681	gpaccsupport@iris.co.uk
Earnie or Earnie IQ	0344 815 5671	earniesupport@iris.co.uk