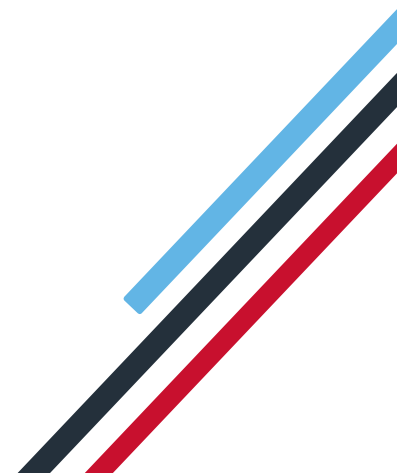




Release Notes

GP Payroll

April 2019 & Patches



Release Notes

Welcome to your software update for April 2019. This update of the software includes some new features and enhancements, together with any necessary legislative changes. These notes provide information on all the improvements to the software; for detailed information on legislative changes, click [here](#). If you encounter any difficulties, please visit: www.iris.co.uk/contactus

The minimum system requirements can be found on our website:

■ GP Payroll

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DPS Messages

An issue with DPS messages (P6/P9s) not applying Welsh Tax Codes, if the effective date was 6th April 2019 has been resolved.

To update employee records, either:

- Manually adjust the tax code in Employee Details or
- After installing this patch, reapply the DPS messages

GP Payroll April 2019 Patch Release v2019.1.26

Employer Pension for Northern Ireland

We have reverted the Employer NHS pension contribution for Northern Ireland back to 16.3%.

GP Payroll April 2019 Patch Release v2019.1.25

Employer Pension Rates

Following late changes to pension rates, this update sets the Employer pension rates for 2019/2020 as follows:

- England/Wales 14.38%
- Scotland 20.9%
- Northern Ireland 16.3%

GP Payroll April 2019 Release v2019.1.23

PAYE Legislation

Welsh Tax Codes

From April 2019, the National Assembly for Wales can vary the rates of income tax paid by Welsh taxpayers. The new Welsh Rate of Income Tax has been implemented within the software.

The prefix for a Welsh Tax Code is C.

Tax/NI Parameters

With effect from the 2019/2020 tax year, the **Setup/ Options | Tax/NI Parameters | Tax Rates and Bandwidths** will include Welsh Rate of Income Tax and bands.

To cater for the new rates, the Tax Rates and Bandwidths screen now contains three tab cards:

- **Rest of UK**
- **Scottish**
- **Welsh**

The **Government Rates and Parameters Summary**, obtained when clicking print from the **Tax Rates and Bandwidths** screen, will also include the Welsh Rate of Income Tax and bands.

Earlier Year Update

The Tax regime C will be included in the EYU from April 2020.

Import/Export

We have added two new fields to the dropdowns; **Import/Export Data | Data Import Data to GP Payroll | Data Import Fields | Field Name** and **Import/Export Data | Export Data from GP Payroll | Data Export Fields | Field Name**:

- **Tax Regime**
- **Tax Code without Regime**

When importing or exporting, the field **Tax Code without Regime** will be for tax codes without S (Scotland) and C (Wales).

Tax Regime will be one of the following options:

- **Blank**
- **S** (for Scotland)
- **C** (for Wales)

If the data you are importing contains tax codes in the format S1060L for Scottish residents or C1060L for Welsh residents, you must use the **Tax Code** field. If your data holds the **Tax Regime** (S or C) and **Tax Code** (e.g. 1060L) separately, you must use both the **Tax Regime** and **Tax Code without Regime** fields.

Budget Amendments

Under **Setup/ Options | Automatic Change of Tax Codes** a new option **Welsh Only** has been added to the **Employees to be included in the tax code change** dropdown. With **Welsh Only** selected, only tax codes with the C prefix will be amended.

Postgraduate Student Loan

From April 2019, Postgraduate Loans (PGL) are due to be repaid through PAYE. The repayment threshold has been set at £21,000 and loans will be repaid at a rate of 6%. Similar to current Student Loan start (SL1) and stop (SL2) notices, Postgraduate Loan start (PGL1) and stop (PGL2) notices will be downloaded with other HMRC Messages.

From April 2019 an employee may be liable to repay a Student Loan and a Postgraduate Loan concurrently as these are separate loan products.

To cater for the new Postgraduate Loans (PGL) we have made the following additions/amendments to the software:

Tax/NI Parameters

On **Setup/ Options | 12 – Tax/NI Parameters**, the **Student Loan Thresholds** section has been renamed **Student/Postgraduate Student Loan Thresholds** and a **Rates and Thresholds** button added.

Rates and Thresholds

Click the **Rates and Thresholds** button to open the new **Student Loan/Postgraduate Student Loan Thresholds and Rates** screen. This screen is split into two sections:

- **Student Loan Thresholds and Rates**
- **Postgraduate Student Loan Thresholds and Rates**

Displayed on this screen are the Annual Thresholds and Repayment percentages for the different loan types. To produce a hard copy of the **Government Rates and Parameters Report**, click **Print a Summary**.

Employee Details – Student Loan/Postgraduate Loan

On the **Employee Details | Employment Details** section we have added a **Student Loan/Postgraduate Loan** button. Click this button to open the new **Student Loan/Postgraduate Student Loan Details** screen.

This screen displays the relocated Student Loan information; **Student loan** and **Plan Type**, together with a **Postgraduate Student Loan** dropdown with the options: **Yes** or **No**. Use this screen if you have been instructed to start Student Loan or Postgraduate Loan repayments.

Employee Details – Other Cumulative Figures

Some minor changes have been made to the **Employee Details | Cumulative Figures | Amend Cumulative Figures Wizard | Other Cumulative Figures** screen, these are as follows:

- The description for **Gross Pay to date** has been amended to:
 - **This value is usually the sum of the cumulative taxable pay plus any employee pension contributions, less previous employment pay**
- The description for **Total Employee Pension Contribution** has been amended to:
 - **This value is included in cumulative employee contributions on payslips and end of year forms**
- The description for **Total Employer Pension contribution** has been amended to:
 - **This value is included in cumulative employee contributions on payslips and end of year forms**
- The **Total Student Loan (SLD)** field has been renamed **Total Student Loans**. The description has been amended to:
 - **This value is the total of student loan and postgraduate student loan**
- Two new fields have been added:
 - **Student Loan** (this field displays the current year Student Loan year to-date value)
 - **Postgraduate Student Loan** (this field displays the current year Postgraduate Student Loan year to-date value)

Student Loan Refund

On the **Payroll Calculation | Temporary Adjustments | Extra Payments | Extra payments adjustments** screen, the **Student Loan Refund** button has been renamed **Student Loan/Postgraduate Student Loan Refund**.

A new section has been added to the refund screen, **Postgraduate Student Loan Refund**. Here you can enter the amount to be refunded and also select if the refund is to be included in Pension calculations and/or Qualifying Earnings.

Payroll History

On the **View Output | Payroll History** screen, under the **Payments / Deductions dropdown**, we have added **Postgraduate Student Loan**.

To view the history:

- From the **View Output | Payroll History** screen, from the **Select Employee** dropdown, choose the employee
- From the **Payments / Deductions** dropdown, select **Postgraduate Student Loan**
- Click **OK**
- For a copy of the report **Summary of Payroll History of Postgraduate Student Loan for <Employee Name>**, click the print icon

Print Output

On the **Print Output | Options for Printed Output** screen, the tab **Student Loans** has been renamed **Student/Postgraduate Loan**.

The name of the report printed from this tab has been changed to **Summary of Student Loan/Postgraduate Student Loan Repayments for <Employee Name>**.

Import/Export Data to GP Payroll

Under **Import/Export Data**, the following have been added to the **Data Import Fields | Fields** grid:

- **Postgraduate Student Loan**
- **Student Loan To-date**
- **Postgraduate Student Loan To-date**

These fields have also been added to the **Export Data from GP Payroll | Data Export Fields | Fields** grid.

Full Payment Submission

The **Full Payment Submission Final Confirmation** screen will show **Postgraduate Student Loan** under the **Totals for....** column. This is the 'this period' value and is for display purposes only.

The **Full Payment Submission Details Report** will now show the period totals for Student Loan and Postgraduate Student Loan.

P45

The **Student Loan deductions to continue** indicator will be set on the P45 if an employee has a **Postgraduate Student Loan**.

Tax, NI, SSP, SMP, SAP, SPP & ShPP

The rates for tax, NI and statutory payments have been updated for 2019/2020.

Tax Code Changes

In line with legislative changes, moving into the new tax year (2019/2020) will automatically uplift tax codes as required.

Student Loan Thresholds

The annual thresholds have been updated in line with legislation for 2019/2020.

- Plan type 1 increases from £18,330 to £18,935
- Plan type 2 increases from £25,000 to £25,725

Earnings Arrestment Scotland

In line with legislation changes, the Earnings Arrestment Scotland parameters have been updated.

Pensions

AE Parameters

The AE Parameters have been updated in line with legislation for 2019/2020.

NHS Pension Rates

The Pension Tiers for NHS England/Wales and NHS Northern Ireland are up to date with legislation for 2019/2020.

NEST Integration

We have updated the NEST Integration schema for 2019/2020

Standard Life WPH Joiners

The Standard Life WPH Joiners file has been updated in line with the Standard Life specification.

Publish Pension Communications

The following changes have been made to the **Print Output | Pension Summaries | Print Auto Enrolment Reports | Publish Pension Communications** screen:

- A new **Worker Status** column has been added
- The **Code** column has been renamed **Number**

Worker Status Column

This column is populated with the information held in **Employee Details | Pension Details | Worker Status** at the time of generating the communication.

AE Thresholds

To allow you to determine the AE parameters in use, on the **Setup/ Options | 4 - Practice Pension Details | Auto Enrolment Details | Configure Automatic Enrolment** screen, a new **AE Thresholds** dropdown has been added. From the drop-down menu, you can choose to set the **AE Threshold** to:

- **Use Pay Reference Period** or
- **Use Tax Year**

By default, this field will be set to **Use Pay Reference Period**.

With the field set to **Use Pay Reference Period**, the assessment will use the first date of the Pay Reference Period, AE Date or 22nd birthday date to determine the parameters to use. This could result in the AE trigger used being from more than one year, in the same pay period, for different employees.

If the field is set to **Use Tax Year**, the assessment will use the AE trigger from the current tax year thresholds.

Example – Use Pay Reference Period

Employees paid monthly (1st of the month to the end) with a pay date of 25th of the month

Month 1	AE Threshold
Employee AE assessment date is 1st April 2019	2018/2019
Employee is 22 on 5 th April 2019	2018/2019
Employee is 22 on 6 th April 2019	2019/2020

Example – Use Tax Year

Employees paid monthly (1st of the month to the end) with a pay date of 25th of the month

Month 1	AE Threshold
Employee AE assessment date is 1st April 2019	2019/2020
Employee is 22 on 5 th April 2019	2019/2020
Employee is 22 on 6 th April 2019	2019/2020

RTI

Earlier Year Update and Full Payment Submissions

For amendments to data for 2018/2019 tax year onwards, HMRC have removed the restriction of the 19th April, allowing you to submit an FPS to update their records. For tax year 2018/2019 you can submit an EYU or an FPS to report amended data, however, you need to choose one method for reporting amendments for the whole tax year. An EYU will still be required if you are amending data for tax years prior to 2018/2019.

Tax Year	Send EYU	Send FPS
2017/2018	Yes	No
2018/2019	Yes	Yes
2019/2020 onwards	No	Yes

Please Note: starting for tax year 2019/2020, you will no longer be able to use Earlier Year Update (EYU) to amend data. All changes will be via FPS.

Full Payment Submission (FPS)

We have updated the FPS schema for submissions relating to tax year 2019/2020.

Employer Payment Submission (EPS)

We have updated the EPS schema for submissions relating to tax year 2019/2020.

Earlier Year Update (EYU)

We have updated the EYU schema for submissions relating to tax year 2018/2019.

Other Changes

P60s

The P60 reports have been updated for the year-end 2018/2019.

Alter Password

General Data Protection Regulation (GDPR) is an EU regulation which came into effect from 25th May 2018, intended to strengthen and unify data protection for living individuals.

To assist with GDPR compliance, if you are using the default passwords, a warning message has been added to the software to encourage you to change your practice manager and payroll passwords.

The message will ask if you would like to change your password now, click **Yes** to open the **Alter Password** screen. From this screen:

1. Enter your existing password
2. Enter your new password (this should be minimum of 1 and maximum of 30 characters)
3. Confirm your new password
4. Click **OK** to confirm

Following the introduction of GDPR, we strongly recommend you change your password to help keep your data secure

IRIS OpenPayslips and P45s

We have added the facility to publish P45s to the IRIS OpenPayslips module.

To cater for this change we have added a new report, **E-P45**. We have also added a new section to the **Print Output | P45** screen called **OpenPayslips** which includes a new **Publish** button.

This new button is enabled when the employee is selected from the **Print a P45 for a Leaver** dropdown. Click **Publish** to send the E-P45 for the employee to IRIS OpenPayslips.

P46

In the **Employee Details | Starter Details** and **Print Output** screens, references to **P46** have been renamed **Starter Checklist**.

Reimbursement Summary

We have added the **Reimbursement Summary** back into the software due to popular demand.

Additional Software and Services Available

IRIS AE Suite™

The IRIS AE Suite™ works seamlessly with all IRIS payrolls to easily manage auto enrolment. It will assess employees as part of your payroll run, deduct the necessary contributions, produce files in the right format for your pension provider* and generate the necessary employee communications.

IRIS OpenPayslips

Instantly publish electronic payslips to a secure portal which employees can access from their mobile phone, tablet or PC. IRIS OpenPayslips cuts payslip distribution time to zero and is included as standard with the IRIS AE Suite™.

IRIS Auto Enrolment Training Seminars

Choose from a range of IRIS training seminars to ensure you understand both auto enrolment legislation and how to implement it within your IRIS software.

Useful numbers

HMRC online service helpdesk	HMRC employer helpline
Tel: 0300 200 3600	Tel: 0300 200 3200
Fax: 0844 366 7828	Tel: 0300 200 3211 (new business)
Email: helpdesk@ir-efile.gov.uk	

Contact Sales (including stationery sales)

For IRIS Payrolls	For Earnie Payrolls
Tel: 0344 815 5700	Tel: 0344 815 5677
Email: sales@iris.co.uk	Email: earniesales@iris.co.uk

Contact support

Your Product	Phone	E-mail
IRIS PAYE-Master	0344 815 5661	payroll@iris.co.uk
IRIS Payroll Business	0344 815 5661	ipsupport@iris.co.uk
IRIS Bureau Payroll	0344 815 5661	ipsupport@iris.co.uk
IRIS Payroll Professional	0344 815 5671	payrollpro@iris.co.uk
IRIS GP Payroll	0344 815 5681	gpsupport@iris.co.uk
IRIS GP Accounts	0344 815 5681	gpaccsupport@iris.co.uk
Earnie or Earnie IQ	0344 815 5671	earniesupport@iris.co.uk